

IC-82-3386A  
2 April 1982

MEMORANDUM FOR: James N. Glerum  
Director of Personnel

FROM: Walter Elder  
Executive Secretary, NFIB/NFIC

SUBJECT: DCI Directive on Intelligence Community Awards

1. I have taken your contribution and transformed it into a general charter in accordance with my intention to have one volume of broad charters and a second volume of implementing procedures and other detailed information. This approach has the DDCI's general approval.

2. My changes are largely in format, but I do have several substantive points as follows:

a. I think we have to go to NFIC as well as NFIB. How else do we deal with an award for those in the Community who are not represented on the Board?

b. ICARP is described in general terms without prejudice to the actual membership and working arrangements. I have followed the same formula used in all the other boards, committees, councils, and advisory groups DCI directives.

c. I suggest that details on procedures, use of criteria, and relationship to other awards be included in a Volume II issuance. I have no problem with what you say on these items.

3. Once you and I agree on a draft, I would propose forwarding it to the DDCI for a preliminary review with the recommendation that he approve its circulation to ICARP for comment. Since the ICARP membership is limited, we should then circulate it to NFIB/NFIC for their comments so that no principals are left out.

STAT

Walter Elder

Attachment:  
Draft DCID on Intelligence  
Community Awards

DIRECTOR OF CENTRAL INTELLIGENCE DIRECTIVE  
INTELLIGENCE COMMUNITY AWARDS  
(Effective Date)

Pursuant to the provisions of Section 102 of the National Security Act of 1947, Executive Order 12333, and Public Law 83-763, policies and procedures are herewith established which provide for honor and merit awards for exceptional service on behalf of the United States Intelligence Community.

1. Purpose

This directive establishes honor and merit awards which may be conferred by the Director of Central Intelligence with the concurrence of the National Foreign Intelligence Board or Council principals; sets the criteria for recommending and approval of such awards; and establishes the Intelligence Community Awards Review Panel to review nominations, maintain records, and arrange presentations of awards.

2. Intelligence Community Awards

The National Intelligence Distinguished Service Medal may be awarded for distinguished meritorious service or achievement to the United States in a duty of great responsibility within the Intelligence Community, the outstanding accomplishment of which distinctly benefits the interests of the United States and constitutes a major contribution to the foreign intelligence mission of the Intelligence Community.

The National Intelligence Medal of Achievement may be awarded to especially meritorious conduct in the performance of outstanding service to the United States by a member of the Intelligence Community. This award recognizes performance of an especially difficult duty in a clearly exceptional manner. The service being recognized must relate directly to the Intelligence Community's mission to provide the intelligence required for national security policy determinations.

The National Intelligence Certificate of Distinction may be awarded for sustained superior performance of duty of high value by a member of the Intelligence Community, or it may be awarded for a significant single act of special merit.

The National Intelligence Meritorious Unit Citation may be awarded to a unit or group whose collective performance has resulted in accomplishments which are of a clearly superior nature and are of significant benefit to the Intelligence Community.

### 3. National Foreign Intelligence Board and Council

The NFIB (Board) or NFIC (Council) principals, as appropriate, serve as the final reviewing panel to make recommendations to the Director of Central Intelligence on Intelligence Community awards. The principals may recommend a higher or lower level of award.

### 4. Intelligence Community Awards Review Panel (ICARP)

The ICARP reviews nominations for Intelligence Community awards and forwards its findings to NFIB or NFIC principals for final review.

The Chairman, ICARP, will be appointed by the Director of Central Intelligence.

The members will be representatives designated by Intelligence Community principals.

The ICARP will be supported by an Executive Secretariat.

The ICARP will implement procedures\* for the processing of Intelligence Community awards, nominations, and will arrange for presentations of awards.

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\*These procedures, the criteria for evaluating recommendations for awards, and other supporting information will be found in Volume II of the Director of Central Intelligence Directives series.